

Name of Event: \_\_\_\_\_

Type of Event:  Gaming Session  Tournament  League  Demo  Other: \_\_\_\_\_

Date(s) & Time(s): Date(s): \_\_\_\_\_ Day(s) of week: \_\_\_\_\_  1-time Event

Starting time(s): \_\_\_\_\_ Ending time(s): \_\_\_\_\_  Continuing series

Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Participation: Maximum participants: \_\_\_\_\_ selected by:  1st to register  Other: \_\_\_\_\_

Restrictions on participation: \_\_\_\_\_

What participants should bring: \_\_\_\_\_

Awards & Prizes:  No awards & prizes  Awards and prizes are: \_\_\_\_\_

\_\_\_\_\_

Entry Fees:  No entry fee  Fee is: \_\_\_\_\_

Fee is due:  in advance  at event Fee is payable to:  store  event organizer

Registration:  Register at event  Pre-register at store  Pre-register with event organizer

Other registration instructions: \_\_\_\_\_

Event Organizer: Name: \_\_\_\_\_ Phone (H): \_\_\_\_\_

Address: \_\_\_\_\_ Phone (W): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ email: \_\_\_\_\_

Club or group affiliation: \_\_\_\_\_

Facilities Needed:  3' x 5' tables, how many: \_\_\_\_\_  5' x 10' tables, how many: \_\_\_\_\_  Role-playing room

Other: \_\_\_\_\_

Approval: Facilities reserved by: \_\_\_\_\_ Calendar updated by: \_\_\_\_\_

Signs/Flyers made by: \_\_\_\_\_ Website updated by: \_\_\_\_\_